

Lawrence Paul Sams

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Education:

2010 M.M. Composition, Media Writing & Production, University of Miami

1996 B. A. Music, University of La Verne, CA

1991 Composing & Arranging, Dick Grove School of Music, Los Angeles CA

1986 General Musicianship, Voice, Dick Grove School of Music, Los Angeles, CA

1984 Vocal Training, Cincinnati Conservatory of Music

2012-2013 American Tap Dance Foundation

Skip Sams, Inc. 1999 - Present**Producer, Director, Audio Engineer**

1. Manage all aspects of production from inception to delivery.
2. Engineer digital audio, i.e. producing, editing and mixing final audio files.
3. Direct talent and artists, i.e. musicians, voice over, actor, etc.
4. Write scripts for multi-media content
5. Create sound design and compose original music for film/video
6. Produce informative PSA videos for non-profits

Institute for Human Authenticity 2012 - Present**Public Speaker, Facilitator, Coach, Radio Host**

1. Design and deliver interactive experiential workshops/presentations that are educational and inspirational
2. Help individuals define and achieve goals
3. Develop success plans and routinely assess progress
4. Motivate individuals through speeches and radio programs to enrich their lives and aspire to their greatness

•Podcast Host and Producer

4. Developed BlogTalk station with audience of 25K unique listeners weekly
5. Write and produce one hour programs to educate, entertain and inspire
6. Create bumpers and public service announcements
7. Invite and interview authors, singer/songwriters, other guests
8. Edit live shows in Pro Tools for show library so segments may be repurposed

News Announcer 09/2011 - 08/2012**VoiceCorps, Columbus, OH, News Announcer**

1. Evaluated worthiness of news stories.
2. Edited stories for radio delivery with attention to accuracy, fairness, balance, professional delivery and entertainment value.
3. Produced and delivered one hour newscasts for visually impaired listeners.

WVUM 90.5 FM, Miami, FL, 03/2009 - 01/2011

Producer and Host

1. Hosted and produced the daily classical music program
2. Substituted as DJ for electronica rotation programs.
3. Delivered newscasts; announced radio playlist of musical selections; advised of weather conditions; delivered sport scores and upcoming game information.
4. Commented on music, time, weather, and other subjects of interest to the audience
5. Scheduled and interviewed musical personalities.
6. Interacted with audience through social media during live programs.
7. Wrote, recorded and/or edited news copy, introductions, bumpers, public service announcements, commercials, station ID's, etc.
8. Participated in campus promotional events.
9. Operated the studio control board during live broadcasts.
10. Played commercials and PSA's and regulated show timing.
11. Protected station's license by censoring live programs and deleting words/phrases not permitted on air.
12. Checked studio equipment for proper functioning, kept a daily log and notified Engineering of technical malfunctions affecting quality of the broadcast.
13. Handled emergency inserts (e.g. news updates and breaking stories, weather emergencies, alert system tests, etc.).

NYC Catering Company 06/2013-12/2013

VIP Service Specialist

1. Provided excellent catering services to New York aristocrats, diplomats and celebrities.
2. Met with host on the spot to plan the layout and flow of event.
3. Fulfilled the responsibilities bestowed by client unique for the occasion including but not limited to: creating colorful buffets, food preparation and presentation, bartending, serving guests.
4. Coordinated service time with client's personal chefs.
5. Provided individualized service to party VIP's as directed by the host.
6. Kept strict non-disclosure policy with great integrity.
7. Regularly requested by UN Australian Ambassador private residence and Australian Consulate.

A+ Children's Academy Community School, Columbus, OH11/2011 - 02/2013

Co-founder, Artistic Director

1. Collaborated with co-founders and wrote academic proposal for the Ohio Department of Education.
2. Formulated mission and vision statements.
3. Develop long and short term strategies and tactics for growth.
4. Established relationships with prestigious non-profit performing arts organizations as community partners.
5. Secured financial support from individuals, foundations and corporations.

6. Wrote, directed and produced all marketing materials: radio ads, web site content, and award winning promotional film
7. Researched and purchased musical instruments.
8. Developed performing arts program that enhanced all core curriculum for grades K-5
9. Conferred with other staff members to plan and schedule lessons promoting learning, following approved curricula.
10. Trained, encouraged, and mentored teachers and other staff.
11. Established performance goals and objectives.
12. Collaborated with other teachers and administrators in the development, evaluation, and revision of school programs.
13. Attended professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence.
14. Supervised, evaluated, and planned assignments for teacher assistants and volunteers.
15. Selected, ordered, and issued classroom equipment, materials, and supplies.
16. Produced annual community music and arts festival

Children's Academy, Columbus, Ohio 09/2011 - 06/2012

After School Teacher

1. Developed daily lesson and activity plans in coordination with the coordinator.
2. Managed to create and nurture a safe, positive and loving environment.
3. Devised and designed group activities.
4. Assisted the children with their homework.
5. Identified students needing more attention and acted accordingly.
6. Assisted the children with special needs and acted accordingly.
7. Maintained visual supervision of children at all time, with specific attention at the play field.

Hobby Lobby, Champaign, IL 09/2006 - 08/2007

Framing Technician

1. Consulted with customers about their framing needs.
2. Advised on the best colors, styles and materials for the mount and frame.
3. Estimated costs and provided quotes and timescales for jobs.
4. Cut the glass and materials to the correct size and shape for the backing, mount and frame.
5. Mounted the object and assembled the frame.
6. Packed the finished framed items for delivery.

Jacqueline's Bar, Chicago, IL October 2001 to March 2003

Bartender

1. Checked ID of customers to verify age and insure compliance to state regulations
2. Mixed ingredients, such as liquor, soda, water, sugar, and bitters, in order to prepare cocktails and other drinks.
3. Served wine, and bottled or draft beer.
4. Collected money for drinks served.
5. Reconciled cash payments at the end of each shift.

6. Kept the bar stocked with ice, beer, liquor, garnishes and clean glassware
7. Sliced and pitted fruit for garnishing drinks.
8. Cleaned glasses, utensils, and bar equipment.
9. Maintained high level of cleanliness on, around, and behind the bar
10. Took daily inventory and restocked coolers
11. Ask customers who become loud and obnoxious to leave, or physically remove them.
12. Attempted to limit problems and liability related to customers' excessive drinking by taking steps such as persuading customers to stop drinking, or ordering taxis or other transportation for intoxicated patrons.

Gapers Caterers, Chicago, IL, 08/1996 to 01/2001
Head Butler (Event Manager),

1. Oversaw all aspects of high-profile, large scale parties on the day of the event for corporations, non-profits, and social groups in distinguished venues such as the Chicago Field Museum, Ravinia Festival, Chicago Lyric Opera, Lincoln Park Zoo, and the Kentucky Derby.
2. Started as bartender/server and quickly promoted to Event Manager for parties sized from a few people to a couple thousand guests.
3. Implemented all aspects of event, start to finish based on sales persons instructions
4. Managed all staff in FOH and BOH
5. Coordinated activities with outside vendors: rental companies, florist and musicians
6. Articulated responsibilities to Chefs, Bar Managers, and Captains
7. Communicated with client as contact person Trained staff of any special duties
8. Orchestrated the flow for timed events Troubleshooted unexpected occurrences
9. Arranged transportation as needed

Kittleman & Associates, 01/2000 to 09/2001
Network/IT Consultant

1. Validated Windows server and database specifications.
2. Researched outside database resources and customized installment.
3. Assisted with resolving any infrastructure problems.
4. Supported the customer Data Network.
5. Provided day-to-day support for office staff.
6. Installed and tested solutions in house.

Dandy's Piano Bar,, Chicago, IL, June 1996 to March 1997

Bartender

1. Checked ID of customers to verify age and insure compliance to state regulations
2. Mixed ingredients, such as liquor, soda, water, sugar, and bitters, in order to prepare cocktails and other drinks.
3. Served wine, and bottled or draft beer.
4. Collected money for drinks served.
5. Reconciled cash payments at the end of each shift.

6. Kept the bar stocked with ice, beer, liquor, garnishes and clean glassware
7. Sliced and pitted fruit for garnishing drinks.
8. Cleaned glasses, utensils, and bar equipment.
9. Maintained high level of cleanliness on, around, and behind the bar
10. Took daily inventory and restocked coolers
11. Ask customers who become loud and obnoxious to leave, or physically remove them.
12. Attempted to limit problems and liability related to customers' excessive drinking by taking steps such as persuading customers to stop drinking, or ordering taxis or other transportation for intoxicated patrons.

David Sams Industries, Los Angeles, CA 1994 - 1996

Production Associate/Bookkeeper

1. Oversaw production payroll and invoice processing.
2. Wrote checks to production vendors.
3. Prepared and reviewed all monthly bank reconciliations.
4. Reconciled petty cash and production receipts (when necessary)
5. Maintained financial information and reports in Quickbooks.
6. Worked with vendors to ensure all invoices were processed and paid.

Children's Academy, 06/1991-08/1994

Director of Finance

1. Oversaw and managed operations of cash management, accounts payable/receivable.
2. Deposited daily cash and check receipts to appropriate bank accounts.
3. Prepared weekly payroll and filed quarterly taxes.
4. Reviewed and approved all monthly accounts payable entries.
5. Prepared and coordinated client payment procedures and policies with staff.
6. Submitted Quarterly payroll reports for workman's comp insurance.
7. Maintained financial information and reports in Quickbooks.
8. Worked with external C.P.A. firm for quarterly and yearly reports.

South For Acres Gift Shoppe, 1992-1994

Assistant Manager

1. Attracted customers by originating display ideas; following display suggestions or schedules; constructing or assembling prefabricated display properties; producing merchandise displays in windows and showcases, and on sales floor.
2. Promoted sales by demonstrating merchandise and products to customers.
3. Helped customers by providing information; answering questions; obtaining merchandise requested; completing payment transactions; preparing merchandise for delivery.
4. Identified and investigated customer complaints and service suggestions.

5. Maintained a safe and clean store environment.
6. Maintained inventory by checking merchandise to determine inventory levels; anticipating customer demand.
7. Prepared reports by collecting, analyzing, and summarizing information.
8. Maintained quality service by establishing and enforcing organization standards.
9. Contributed to team effort by accomplishing related results as needed.

Holiday Inn, Columbus, OH, 08/1993 - 01/1994

Server/Bartender

1. Great guests and make them feel comfortable.
2. Learn menu items and be able to describe them appropriately to guests.
3. Checked ID of customers to verify age in compliance with state regulations.
4. Served wine, and bottled or draft beer.
5. Took beverage and food orders.
6. Mixed ingredients, such as liquor, soda, water, sugar, and bitters, in order to prepare cocktails and other drinks.
7. Deliver beverages and food in a timely manner.
8. Kept the bar stocked with ice, beer, liquor, garnishes and clean glassware
9. Sliced and pitted fruit for garnishing drinks.
10. Cleaned glasses, utensils, and bar equipment.
11. Maintained high level of cleanliness in the dining area and behind the bar.
12. Checked-in with guests to ensure that best customer experience.
13. Cleared dirty dishes from table or bar.
14. Refilled beverages throughout the meal.
15. Deliver guest's bill and thanked them for dining at the restaurant.
16. Worked with other servers and be a team player.

Kushner & Loche, Barbara DeAngelis Show (CBS), 1991

Office Production Assistant

1. Performed any and all jobs assigned the actors and producers.
2. Answered phones and kept thorough log of messages.
3. Photocopied, assembled and delivered scripts and daily notes.
4. Regularly took food orders and handled pickup and/or deliveries.
5. Managed petty cash bank and reconciled as necessary to replenish.

Oak Creek Presbyterian Church, Valencia CA, 1990-1991

Music Minister

1. Guided and oversaw, with the pastor, the worship planning process.
2. Scheduled and conducted weekly choir rehearsals.
3. Maintained accountability for the worship philosophy and vision of each service by providing prayer support, credible feedback and mentoring, where needed, to worship/music planners.
4. Maintained schedule of soloists and musicians for all services.

5. Communicated details of music selections and programs for weekly bulletin and mostly newsletter.
6. Identified, encouraged and integrated worshipers' musical gifts into worship and special event services.
7. Developed, planned and directed major holiday worship events.
8. Contracted outside musicians for special programs.
9. Composed and arranged original songs for themed services and events.
10. Identified and attended seminars and conferences on worship leadership.
11. Attended monthly staff meetings.

Children's Academy, 1987-1989

Office Manager

1. Ensured filing systems were maintained and current
2. Established and monitored procedures for record keeping
3. Payed invoices by verifying transaction information; scheduled and prepared disbursements; obtained authorization of payment.
4. Maintained accounting ledgers by posting account transactions.
5. Ensured security, integrity and confidentiality of data
6. Designed and implemented office policies and procedures
7. Oversaw adherence to office policies and procedures
8. Analyses and monitored internal processes
9. Implemented procedural and policy changes to improve operational efficiency
10. Prepared operational reports and schedules to ensure efficiency
11. Monitored and maintained office supplies inventory
12. Reviewed and approved office supply acquisitions
13. Manage internal staff relations
14. Maintain a safe and secure working environment

KingWorld Productions, Los Angeles, CA, 1986

Production Assistant

1. Facilitated communications between departments working together for a project.
2. Wrangled backgrounds and talents.
3. Distributed radios and other equipment needed on the set.
4. Ensured that no interference occurred on the set. industry as locking out.
5. Performed any and all jobs assigned the actors and producers.
6. Answered phones and kept thorough log of messages.
7. Photocopied, assembled and delivered scripts and daily notes.
8. Regularly took food orders and handled pickup and/or deliveries.
9. Maintained a personal petty cash bank and reconciled as necessary.

Hagan Daz, Brentwood California, 1986

Customer Service

1. Maintained high standards of customer service during high-volume, fast-paced operations
2. Communicated clearly and positively with coworkers and management
3. Handled currency and credit transactions quickly and accurately
4. Followed procedures for safe food preparation
5. Built loyal clientele through friendly interactions and consistent appreciation
6. Resolved complaints promptly and professionally
7. Took initiative to find extra tasks when scheduled duties were completed

J Riggins Cincinnati, Ohio, 09/1985 - 12/1985

Sales Person

1. Welcomed customers by greeting them; offered them assistance.
2. Directed customers by escorting them to racks and counters; suggested items.
3. Advised customers by providing information on products.
4. Helped customer make selections by building customer confidence; offering suggestions and opinions.
5. Measured and pinned clothing for alterations
6. Processed payments by totaling purchases; processed checks, cash, and store or other credit cards.
7. Strategized to meet assigned sales targets in the given period of time.
8. Completed all the assigned tasks by the retail sales manager.
9. Kept track of the stock and inventory in the store and placing orders for replenishing the stock.
10. Maintained the proper display of goods in the store and ensured that they complied with the quality standards.
11. Attended sales training activities.
12. Balanced cash register and credit card receipts at the end of shift

Jeffersonville Church of Christ, 09/1984 - 08/1985

Youth Minister

1. Advocated for youth and educated the congregation about the hopes, concerns and needs of youth in the local church and community.
2. Oversaw planning, development, and implementation of all aspects of a balanced youth ministry in the areas of group building, worship, discipleship, mission, and outreach.
3. Directed quarterly planning sessions with teachers and volunteers
4. Mentored youth in developing their leadership skills.
5. Acquired resources for developing the youth ministry programming and the participation in continuing education events and training opportunities.
6. Recruited and trained volunteers who work with youth in all aspects of youth ministry and ensure adequate volunteer support and adult to youth ratios.
7. Was the liaison between the church and other community organizations, people, and resources that relate to youth and youth ministries.

8. Coordinated Sunday school curriculum for youth (grades K-12) and recruited teachers.
9. Worked with Senior Minister to effectively reach youth in the community and develop a strategic youth ministry outreach plan.
10. Kept records of youth participation and managed the youth ministry budget.
11. Kept communication lines open with church staff and leadership, parents, and the congregation as a whole.
12. Made myself available to youth in a variety of ways (i.e. attendance at extracurricular activities, visitation, times of crisis, etc.)
13. Worked in concert with the gifts and talents of other staff members and painted a teamwork mentality.
14. Ensured that the Child Protection Policy was observed in all youth ministry settings.

Certifications: Professional Coaching, University of Miami, FL (May 2016)

Professional Awards

- 2015 W3 Award for Online Video Production in the Advocacy category
- 2013 EmPower Award nomination for Best Music Video
- 2012 Davey Award for achievement in production of online marketing film/video

Retreat Facilitator/Presenter

2014 Chicago Roundup, Chicago IL, Presenter
2014 Courage to Change Retreat, Chicago, IL - Facilitator
2013 Unity LGBT Spiritual Retreat, Unity Village, MO - Host & Presenter
2012 12 Steps Further Retreat, Hollywood, FL - Facilitator
2012 Renewal In The Desert, Scottsdale, AZ
2012 Unity LGBT Spiritual Retreat, Unity Village, MO - Host & Guided Meditations

Vocal Performance Highlights:

Harmony Project, Columbus Ohio
Unity On The Bay Choir Tenor and Soloist
Society Sound, Jazz Band Director and Vocalist
Chamber Singers, University of La Verne 1994 -96
Oratorio Chorus, La Verne, CA 1994-95
Continental Singers & Orchestra - England, Belgium, Holland, US tour 1984

Acting Highlights:

Urinetown, Senator Fipp, Parkland College
Evita, Che Rivera, Canterbury Summer Theater
AWAKE! a Subliminal Opera, Paul, University of La Verne
Twelfth Night, Valentine, University of La Verne

Vocal Performance Venues (Highlights)

A+ Music & Arts Festival, Columbus, OH
Alibi East, Pomona, CA

Amazing Grace Christian Church, Grove City, OH
Chicago Roundup, LGBT Center on Halsted
Church of the Atonement, Chicago
The Club at Symphony Center, Chicago
Columbus Center for Spiritual Living
Dandy's Piano Bar, Chicago, IL
The Deauville Beach Resort, Miami Beach
Eastland Christian Church
EmPower Music & Arts Festival, Orlando FL
The Franciscan Renewal Center, Scottsdale, AZ
Gentry's Chicago
Gospel In The Park, Hollywood FL
Great Southern Hotel, Columbus, OH
Hope in The Desert, Pheonix
Miami Beach Community Church
Miami Music Festival
Morgan Auditorium, La Verne, CA
The Ohio State Fair - WCVO pavilion
Pauly Pavillion, Los Angeles, CA
Sage Theater, New York, NY
Six Flags America, Los Angeles, CA
South Columbus Music Festival
Spirit Space, Saugatuck, MI
Unity East Church, Pickerington, OH
Unity of Columbus
Unity of Chicago
Unity of Ft. Lauderdale
Unity on the Bay, Miami
Unity Village, Kansas City, MO

Theatrical Directing/Technical Highlights

AWAKE! a Subliminal Opera, Music Director, University of La Verne
A Haunted House, Sound Design, University of La Verne
Nathan Hamilton, Sound Design, University of La Verne
No Home For Christmas, Director, Eastland Children's Theater, Columbus, OH
"I" Trouble, Director, Music Director, Eastland Children's Theater, Columbus, OH

Musical Recordings

I Have A Voice, Songwriter, Arranger, Vocalist, Producer
Single, Artist Skip Sams & the A+ Kids

Be The Light, Songwriter, Producer, Vocalist
Music album and Guided Meditation

Alone Together, Vocalist, Arranger, Producer

Solo Album, Artist Skip Sams, SSP Records

Till Today, Producer & Musical Director/Arranger

Album artist Kate Shindle (Broadway Actress & Miss America 1998), SSP Records

Christmases To Come, Producer, Arranger & Vocalist

Album artists Skip Sams & Kate Shindle with Society Sound, SSP Records

Rock 'n Roll Evening News, Composer and Producer

TV Theme Song, A&M Productions distributed by King World Entertainment

Radio Appearances

Bold w/ LaGrande Green

The Dr. Brenda Wade Show

Let's Get Naked w/ Heidi Alfrey

Vibrant Living w/ Carla McClellan

WCVO Gospelship

WGN 720AM, Mike McConnell

WRFD Inside the Scriptures

Television Performances

WCMH Bicentennial Smalltalk

WCMH Channel 4 Noon News

WFLD Fox32 News in The Morning

Press Features

Unity Magazine September 2012

The Columbus Dispatch, This Week

The German Village Gazette

Gay Chicago

Campus Times, La Verne, CA

Special Skills: Apple, iOS, iPhone, iPad, Microsoft Office Suite, Avid Pro Tools, Logic, Sibelius, Adobe Suite, Photoshop, Audition, Illustrator, Final Cut, Garage Band, Tap Dancing, Singing, Customer Service, Cash Register, WiFi, Self-Motivated, Self-Directed, Excellent Listener

Radio Samples

Audio Producer, editor, writer, voice talent

• Air check (3:00 minutes) <https://soundcloud.com/skipsams/skip-sams-radio-host>

• Advertisement (:60 seconds) - <https://www.youtube.com/watch?v=B9aXXV22Q4w>